

**WPAUMC Web Team**  
**Bi-Weekly Status Meeting**

Tuesday, January 19, 2010  
 1:00PM - 2:00PM  
 Location: *Bittner*

**Invitees:** Frank Bloise, Larry Bridge, Jackie Campbell, Thelma Castor, Ron Fleming, Ben Harsch, Bill Jacka, Sarah Johnson, Tracy Merrick, Mark Rehn, Cooky Seth, John Wilson

<p><b>1. Introductions/Announcements</b>          a. Reminder - call Thelma to conference her into the meeting</p>	<p>5 min</p>	<p>Frank</p>
<p><b>2. Site Maintenance/Support</b>          a. Any issues?</p>	<p>5 min</p>	<p>Team</p>
<p><b>3. New Development</b>          a. Review project status documents          b. Past week - Volunteer Opportunities          c. Yesterday - BOOM kickoff with Paul          d. Console - changes to help you work?          e. Home page links - placement, removal, addition              a. Tools              b. Volunteer Opportunities              c. Mission</p>	<p>20 min</p>	<p>Team</p>
<p><b>4. Organization and Standards/Process</b>          a. Calendar/Events - Calendar interface and Process changes in progress as per Lisa Grant. Design development meeting held on 1/12.          b. Overall Site Guidelines/Standards - Review 1st draft today</p>	<p>20 min</p>	<p>Team</p>
<p><b>5. Brick River</b>          a. Request - Modification to Cross and Flames          b. Issue - Bug corrections to Volunteer Opportunities          c. Questions regarding BRT?</p>	<p>5 min</p>	<p>Team</p>
<p><b>6. Miscellaneous</b>          a. Note - Frank is out of town next week, but will still be doing some work. Leave emails/voice mails as required.          b. Upcoming meetings/target dates              a. BRT Webinar - Thursday, 1/7 at 2:30PM              b. Final version 1 of guidelines due - Monday, 1/25              c. Website "Road Map" due - Monday, 1/25              d. Next Team Status - Tuesday, 2/2 at 1PM</p>	<p>5 min</p>	<p>Team</p>